

**CUSTOMER INFORMATION**

BUSINESS \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

Newspapers measuring 17" and under are bound using double fan adhesive binding. Newspapers over 17" are sewn by hand. Both methods produce a durable volume with minimal loss to the gutter. The volume will then be cased into a hard cover made from F Grade buckram (15 colors available) with foil stamping (Black, White, or Gold) applied to the spine of the book.

**Please select your choices below.****If you have special instructions or questions please include those in the comments section below.****Same as Last Year (skip choices below)****Book Color:**

Black	Navy
Brown	Red
Country Blue	Royal Blue
Dk Green	Tan
Maroon	

**Foil Color:**

Black
White
Gold

**Trim:**

Yes
No

Name to be stamped on the bound volume: \_\_\_\_\_

Stamp year?    Yes        No        Year: \_\_\_\_\_

Stamp Date Range (ex Jan-Mar)?    Yes        No        Range: \_\_\_\_\_

Bind by week, month, semi annual, year etc: \_\_\_\_\_

Max size is 2" per volume. If your choices result in volumes larger than this we will contact you for instructions.

Special Instructions / Comments: